

Francis City Council Meeting
September 26, 2011 6:30 pm
Francis City Community Center
Agenda

1. Canvass the ballots for the 2011 municipal primary election held on September 13, 2011.
2. **Discussion and Possible Appointment:** Town Clerk
3. **Discussion and Possible Appointment:** Woodland Hills Mutual Water Company Board member
4. Adjourn

I certify that this notice has been posted in three (3) public places and on the Utah State Public Notice Website. Attested by Alison Weyher.

In Compliance with the Americans Disabilities Act, individuals needing special accommodations during this hearing should notify Susan Moses at (435) 783-6236 at least three days prior to the hearing.

Francis City Council Meeting
Monday, September 26, 2011 6:30 pm
Francis City Community Center

The Francis City Council convened on September 26, 2011 at the Francis City Community Center. Mayor Snelgrove called the meeting to order at 6:30 pm. Alison Weyher transcribed the minutes from this meeting.

Present: Mayor Lee Snelgrove
Matt Crittenden
Kristi Major
Gio Melendez
Wes Ure
City Attorney: Kraig Powell
City Planner: Alison Weyher
City Treasurer: Susan Moses
City Recorder: Sondra Green

1. Discussion and Possible Appointment: City Recorder (out of order)

Mayor Snelgrove stated that it was his desire to have Sondra Green appointed as City Recorder.

Mayor Snelgrove motioned to appoint Sondra Green as the Francis City Recorder. The motion was seconded by Council member Ure.

Mayor Snelgrove:	Aye
Council member Crittenden:	Aye
Council member Major:	Aye
Council member Melendez:	Aye
Council member Ure:	Aye

Council member Major asked that goals and reviews be established for Green's position.

2. Canvass the Ballots for the 2011 Municipal Primary Election Held on September 13, 2011

Mayor Snelgrove explained that Susan Moses, City Treasurer had been in charge of the September Primary Election. The City Recorder will be responsible for the November General Election.

Moses reviewed the audit report. She explained that the audit process involved hand counting ballots then checking the hand count against the tape from the canisters. She said that the provisional ballots were not recorded in the computers, which resulted in the difference between the hand count and the computer. Mayor Snelgrove explained that after including the verified provisional ballots the final numbers were increased slightly, as indicated on the resolution

Francis City Council Meeting, September 26, 2011

(attached). He noted that the positions and those candidates advancing to the general election did not change.

Susan Moses and Mayor Snelgrove explained that rather than offering early voting, Francis provided absentee ballots to those wishing to vote early. Council member Major verified that Francis will again provide absentee ballots for the general election for those residents who so desire. Mayor Snelgrove clarified that early voting will be available in Kamas for the general election. Council member Major added that she had spoken with the County Clerk who reiterated that consolidating early voting for all the Kamas valley in Kamas provides a considerable cost saving.

Mayor Snelgrove summarized the Resolution (attached). Council member Melendez noted that Susan Moses was listed as the City Recorder. Kraig Powell indicated that the attestation signature should be changed to Sondra Green's name.

Council Member Melendez motioned to approve Resolution 2011-___ approving the canvass of the 2011 Primary Municipal Election with the changes previously noted. Motion seconded by Council member Kristi Major.

Mayor Snelgrove:	Aye
Council member Crittenden:	Aye
Council member Major:	Aye
Council member Melendez:	Aye
Council member Ure:	Aye

A brief discussion was held regarding the number of registered voters in Francis. Council member Major stated that there are over 600 registered voters in Francis. Council member Melendez stated for the record that he was very pleased that over 37% of the voters turned out for the primary election.

3. Discussion and Possible Appointment: Woodland Hills Mutual Water Company Board member

Mayor Snelgrove stated that it was his desire to appoint Councilmember Melendez to the Woodland Hills Mutual Water Company Board to replace former Council member Adair. Council member Melendez commented that it was his understanding that the next Woodland Hills meeting would be held on September 27, and that he was unable to attend. He has met with former Council member Adair and it is his understanding that at the meeting on September 27 the Board will settle the last of the items left from the reorganization.

Council member Melendez continued, stating that former Council member Adair had told him that he is happy to remain on the Board through the meeting on the 27th, or longer. Alternatively if the Council wishes to replace him, he believes it could occur at the October meeting. Council member Melendez suggested following this recommendation and replacing former Council member Adair at the October meeting. Council member Ure agreed stating that after the meeting on the 27th, there will not be a need for another meeting until December.

Francis City Council Meeting, September 26, 2011

Mayor Snelgrove expressed his frustration that while he is on the Board, he has never been told of the meetings. He indicated that the only reason he knew of the prior meeting was because the minutes had been e-mailed to him. Council member Ure stated that according to former Council member Adair and Bill Miles, they had both tried to reach the Mayor. The Mayor continued, stating that Francis has never had anyone on the Woodland Hills Mutual Water Company Board who was not a member of the City Council to ensure that the City is represented appropriately. He added that he does not feel that former Council member Adair is representing the City in a proper manner. The Mayor continued, stating that Francis owns 51% of the company and 93% of the big water tank and the City's interests need to be preserved.

Mayor Snelgrove explained that Francis needs to understand the changes that are being made. He cited, as an example, that Francis is receiving monthly bills of \$1400.00, without any explanation of how this rate was derived. He continued, commenting that if Francis is required to pay \$1400 per month to Woodland Hills, the City may need to raise the water rates again just to break even, in spite of the public outcry over the increase approved in June.

Alison Weyher commented that the Woodland Hills By-laws state that two of the three Francis board members must be present in order for there to be a quorum, and if neither Council member Melendez nor the Mayor can attend on the 27th, the meeting cannot take place.

Mayor Snelgrove stated that he believes it is important to make the change so that all Francis Board members are City Council members. Council member Major asked the Mayor what is not being represented correctly. Mayor Snelgrove responded that Woodland Hills still has not paid their bill to Francis, which is approximately \$9500. Francis has paid the initial \$1400 invoice, but has not received a break out of what that cost includes. He explained that Francis should be paying a wholesale rate, but he does not know if that is the case. Alison Weyher added that Scott Kettle also has a billing question because Francis receives municipal rates on several expenses and since Woodland Hills is not a governmental entity, they will pay a higher rate, which may justify having Francis continue to pay some bills.

Council member Ure stated that he believes the City has been represented evenly, but not allowing Francis to do whatever it wants. He continued, stating that former Council member Adair represented the City fairly at the last meeting, and just as fairly after he resigned from the Council. Council member Crittenden stated that he believes that since Francis owns 51% of the company the City needs current Council members on the Board. The Council agreed that the Woodland Hills By-laws do not require that the Francis Board members be sitting Council members.

Council member Major stated that it was her understanding that former Council member Adair had worked very hard to get the Woodland Hills Board straightened around, and that there are only a few items left to be resolved at the next meeting. Council member Ure pointed out that if he and former Council member Adair attend the meeting on the 27th, a quorum will be present.

Mayor Snelgrove proposed making the change effective Friday, September 30, 2011. Council member Ure explained that he had hoped that Council member Melendez could attend a meeting

Francis City Council Meeting, September 26, 2011

with former Council member Adair so that former Council member Adair could bring him up to speed before he took over.

Mayor Snelgrove motioned to appoint Council member Melendez to the Woodland Hills Mutual Water Company Board of Directors effective Friday, September 30, 2011. Motion seconded by Council member Crittenden.

Mayor Snelgrove:	Aye
Council member Crittenden:	Aye
Council member Major:	Aye
Council member Melendez:	Aye
Council member Ure:	Aye

Council member Crittenden motioned to adjourn. The motion was seconded by Council member Melendez.

Mayor Snelgrove:	Aye
Council member Crittenden:	Aye
Council member Major:	Aye
Council member Melendez:	Aye
Council member Ure:	Aye

Meeting adjourned at 7:30 pm.

Attachments:

Canvass of the 2011 Primary Election

RESOLUTION NO. 2011- 06

**CANVASS OF THE 2011 PRIMARY MUNICIPAL ELECTIONS
ADOPTED SEPTEMBER 26, 2011**

A resolution of the City Council of Francis City, canvassing the returns of the Primary Municipal Election held on September 13, 2011 for the position three City Council positions and declaring the result thereof.

BE IT KNOWN AND REMEMBERED:

- (1) The City Council, of Francis City, (The City), called an Election and directed that it be held on September 13, 2011 as per Utah State Law, for the purpose of choosing four candidates to fill two City Council seats to be elected in the November General Election.
- (2) The Election was duly held as directed by the City Council and the election officials who conducted the Election have made and delivered to the City Council, acting as the official Board of Canvassers of the Election, a certificate and return regarding the conduct of the Election, and
- (3) The City Council, acting as the Board of Canvassers, has reviewed all matters and action taken relating to the holding and conduct of the Election and is ready to declare the results thereof,

NOW, THEREFORE, the City Council acting in its capacity as the Board of Canvassers (the Board) of the Election, hereby resolves AS FOLLOWS:

Section 1. The Board hereby finds and determines, (1) that the Election was duly and properly called, (2) that public notice of the Election was published and posted as provided by law, (3) that two judges of election were appointed prior to the Election and charged with the conduct of the Election, (4) that one voting precinct was designated for the Election consisting of all the territory within boundaries of Francis City, (5) that the Notice of Election prescribed and advertised the time and place of Election, the polling place, the hours of opening and closing of the polls, the qualifications of voters and other details of the Election, and, (6) that the Election was duly and properly held and the returns thereof have been made, delivered and canvassed, all in accordance with and as prescribed by the Election laws of the State of Utah.

Section 2. Pursuant to the canvass of election returns, the Board finds that the following votes were cast by the qualified voters of The City who voted in the Election:

Total cards cast in the Election: 223

City Council

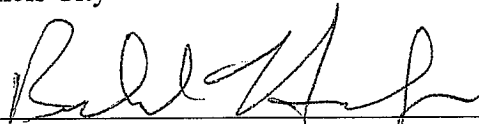
Total votes cast for Jeremie Forman 99

Total votes cast for Matt Crittenden	<u>90</u>
Total votes cast for Rae Prescott	<u>57</u>
Total votes cast for Kristi Major	<u>52</u>
Total votes cast for Mickey Grames	<u>41</u>
Total votes cast for Wes Ure	<u>40</u>
Total votes cast for Kristie Bair	<u>25</u>
Total votes cast for Susan Cann	<u>20</u>

Section 3. The City Council acting as the Board of Canvassers of the Election, finds, determines, and declares the foregoing as accurate and final as the official results for the 2011 Francis City Primary Election.

APPROVED AND ADOPTED THIS 26TH DAY OF SEPTEMBER 2011.

Francis City



Richard L. Snelgrove
Mayor

ATTEST BY:



Sondra Green
City Recorder

CANVASS TALLY SHEET

DATE: September 26, 2011

KAMAS CITY

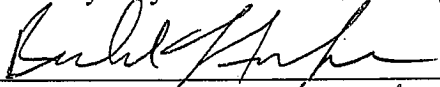
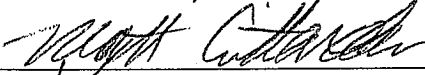
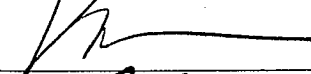

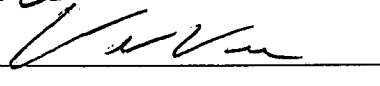
<u>September 13, 2011</u> <u>Primary Election Results</u>	<u>Election Day</u> <u>Ballot</u>	<u>Provisional</u> <u>Ballot</u>	<u>Absentee/Early</u> <u>Ballot</u>	<u>Total</u> <u>Votes</u>
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For City Council
Vote for 2

Jeremie Forman	88	4	7	99
Matt Crittenden	77	3	10	90
Rae Prescott	51	4	2	57
Kristi Major	52	0	0	52
Mickey Grames	39	1	1	41
Wes Ure	39	1	0	40
Kristie Bair	25	0	0	25
Susan Cann	19	1	0	20

Election Judges: Myra Housel
Patty Larsen
Travis Lewis - *Poll Manager*

Francis City Mayor/Council Canvass Signatures:

	Mayor Richard L. Snelgrove voted <u>Aye</u>
	Councilor Matt Crittenden voted <u>aye</u>
	Councilor Kristi Major voted <u>aye</u>
	Councilor Gio Melendez voted <u>aye</u>
	Councilor Wes Ure voted <u>aye</u>

JOURNAL TAPE SUMMARY REPORT

Please complete this form and submit it to the lieutenant governor's office with your canvassers' report

Jurisdiction: FRANCIS

Election date: 9/13/11

Number of voting machines used: 2

Number of journal tape canisters used: 2

Were tamper evident tape seals affixed to all journal tape canisters?

Yes No

Did all voting machine serial numbers match when the canisters were installed and removed?

Yes No

If no, attach copies of the journal tape logs for all the applicable canisters.

Did any tape seals on the journal tape canisters show evidence of tampering?

Yes No

If yes, attach copies of the journal tape logs for the applicable canisters.

Susan Moses

Election Officer

9/13/11

Date

2011 Primary Election
Audit Report

Date: 9-19-2011
Polling Location: Francis
TSX Serial #: 247764
Memory Card Serial #: 0
Cannister ID: 1

Was the canister sealed? Yes X No
If no, explain.

Was the canister tampered with? Yes No X
If yes, explain.

Were there any differences between the machine results and the hand counted results? Yes No X

Page:

Signature: *Susan Moser*

Signature: *[Signature]*



Francis Audit

10	Cann		Total	
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13	Prescott		Total	
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NOTICE

A Resolution of Francis City adopted September 26, 2011 canvassing the returns of the Primary Municipal Election held on September 13, 2011 for two City Council positions and declaring the result thereof. Total votes cast for Jeremie Forman – 99; Matt Crittenden - 90; Rea Prescott - 57; Kristi Major – 52; Mickey Grames – 41; Wes Ure – 40; Kristi Bair – 25; and Susan Cann - 20. The City Council acting as the Board of Canvassers of the Election, finds, determines, and declares the foregoing as accurate and final as the official results for the 2011 Francis City Primary Election. The term(s) of each member elected to the City Council is four (4) years beginning the first (1st) Monday of January, 2012.

Posted in The Summit County News Friday, September 30, 2011.